

# Volunteer Application—Coordinator and Chairman

## 2025 Omaha LWML Convention

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

District: \_\_\_\_\_ Zone: \_\_\_\_\_ Congregation: \_\_\_\_\_

***Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms (1 Peter 4:10).***

**What spiritual gifts and talents has God given you? Check all that apply.**

| <u>Spiritual Gifts</u>                  | <u>Talents and Abilities</u>                   |   |
|---|--|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Accounting            | <input type="checkbox"/> Music Director                     |
| <input type="checkbox"/> Counseling     | <input type="checkbox"/> Arts/Crafts           | <input type="checkbox"/> Music/Instrumental (specify) _____ |
| <input type="checkbox"/> Encouragement  | <input type="checkbox"/> Audio/Visual          | <input type="checkbox"/> Music/Vocal                        |
| <input type="checkbox"/> Helps          | <input type="checkbox"/> Bookkeeping           | <input type="checkbox"/> Organization                       |
| <input type="checkbox"/> Prayer         | <input type="checkbox"/> Child Care            | <input type="checkbox"/> People Skills                      |
| <input type="checkbox"/> Leadership     | <input type="checkbox"/> Clerical              | <input type="checkbox"/> Public Relations/Publicity         |
| <input type="checkbox"/> Serving        | <input type="checkbox"/> Communication         | <input type="checkbox"/> Puppets/Mime                       |
| <input type="checkbox"/> Teaching       | <input type="checkbox"/> Computer              | <input type="checkbox"/> Relate to Children                 |
|   | <input type="checkbox"/> Construction          | <input type="checkbox"/> Scheduling                         |
|   | <input type="checkbox"/> Creativity            | <input type="checkbox"/> Sewing                             |
|   | <input type="checkbox"/> Decorating            | <input type="checkbox"/> Story Telling                      |
|   | <input type="checkbox"/> Driving               | <input type="checkbox"/> Take Meeting Minutes               |
|   | <input type="checkbox"/> Flower Arranging      | <input type="checkbox"/> Writing                            |
|   | <input type="checkbox"/> Graphic Design/Layout | <input type="checkbox"/> Other (specify)                    |

After prayerfully evaluating your gifts and talents, please check the area(s) in which you feel qualified and are willing to serve as a Department Coordinator or Committee Chairman. Coordinators serve directly under the Host Committee Chairman; Committee Chairmen serve under the Department Coordinator.

You also should be knowledgeable in using the computer and Word (not Google) and Excel programs, be able to scan paperwork, attach and download documents, and enter Zoom meetings.

**Communications Department – promotes the convention and encourages and enlists spiritual support of the involvement of the hosting district.**

Communications Department Coordinator

Prayer Committee Chairman

Publicity Committee Chairman

HC Admin. Assistant (HCAA)

**Creative Enhancements Department – envisions, suggests, and carries out approved activities which appeal to our five senses, impacting one's convention experience.**

Creative Enhancements Dept. Coordinator

Activities Committee Chairman

Decorations Committee Chairman

**Guest Services Department – seeks out and arranges for quality services to meet each individual’s personal and membership needs.**

- \_\_\_\_\_ Guest Services Department Coordinator
- \_\_\_\_\_ Child Care/Youth Committee Chairman
- \_\_\_\_\_ Food Services Committee Chairman
- \_\_\_\_\_ Packet Materials/Registration Comm. Chairman
- \_\_\_\_\_ Tours Committee Chairman
- \_\_\_\_\_ Transportation Committee Chairman

**Personnel Resources Department – provides appropriately gifted people for the responsibilities of hosting the convention.**

- \_\_\_\_\_ Personnel Resources Department Coordinator
- \_\_\_\_\_ Hospitality Committee Chairman
- \_\_\_\_\_ Personnel Data Management Committee Chairman (worker scheduling)
- \_\_\_\_\_ Special Dress Committee Chairman

Host Committee Pastoral Counselors and District President(s) are members of this department.

**Properties and Worship Support Department – provides the best possible physical arrangements for the efficient operation of the convention body.**

- \_\_\_\_\_ Properties and Worship Support Department Coordinator
- \_\_\_\_\_ Properties Committee Chairman
- \_\_\_\_\_ Ushers Committee Chairman
- \_\_\_\_\_ Worship Support Committee Chairman

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Please write a short paragraph outlining your special gifts for the position(s) in which you have volunteered to serve. (Note past or present service in LWML, service to your congregation, positions held in the business world or other organizations, employment experience, computer skills, etc.)

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Please send completed application as soon as possible before March 1, 2023, to:

**Crystal Miller** – email: [2025lwmlconventioncrystal@gmail.com](mailto:2025lwmlconventioncrystal@gmail.com) or  
mail to: 7794 Greenleaf Drive, LaVista, NE 68128.

Questions? Call or Text Crystal at 402-290-0190.

Check your LWML District website for more detailed info regarding these Host Committee positions.  
Duplicate this form as needed.