

Guidelines for Submitting an LWML Nebraska North District Mission Grant Proposal for Biennium 2024-2026

Mission Grants Should:

- Be mission in emphasis, extending the ministry of the Word (spread the Gospel.)
- Focus on extending the ministry of the Word.
- Be current and ready for implementation.
- Be well documented – include amount of funds requested, use of funds, and if partial funding is requested – the source of any additional funds.

Who May Submit a Proposal:

- Any member, group, or zone of the LWML
- Any District, Church, School, or Board of the LCMS
- Any Recognized Service Organization (RSO) of the LCMS

What is the Deadline for Proposal Submission?

- Email received no later than 11:59 p.m. January 1, 2024

Procedure for Submitting a Proposal:

- Complete the following documents:
 - Cover Page for Mission Grant Proposal
 - Detailed Information Paper to include the following sections:
 - Statement of Need
 - Description of how the grant is mission focused
 - Detailed financial accounting
 - Plan of Action and Accountability
 - Name of Contact Person and email for official correspondence
 - List and amount of funds being requested from other agencies
 - Plan for continued support or maintenance
 - Lay Description – Brief (150 words or less) of the project scope (to be given to the convention body)
 - 5 – 10 high quality digital pictures which will help delegates visualize the mission
 - A signed Photo Release
 - Signature Page (signed by the submitter and Project Administrator)
- Combine all documents into a single PDF (except pictures)
- Submit all documents as one file to:
 - LWML Nebraska North District
 - Vice President of Gospel Outreach
 - Pam Williams
 - 82660 547 Ave
 - Madison, NE 68748
 - lwmlpam@gmail.com
- **Submit by mail:**
 - Photos on a flash drive**
 - Original signed Signature Page**

Additional information

Grant Applicants:

- will be notified by email if they will not be moving forward in the selection process.
- will be notified of their funding status following the LWML Nebraska North District Convention, held in June.

Funded Grantees will be requested to fill out and return by mail a Grant Receipt Form and a Report of LWML Nebraska North District Grant. These forms will be given at the time you receive the grant money.

Grant money may not be repurposed without the consent of LWML Nebraska North District.